



852 County Road 2550 North • Champaign, IL 61822-9485

Office: (217) 298-2255 • [merrillservices.com](http://merrillservices.com)

# **LAWN/ LANDSCAPE MAINTANENCE**

# **TERMS AND CONDITIONS OF SERVICE**



# MERRILL LANDSCAPE SERVICES

A Division of Merrill Services, Inc.

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MerrillServices.com

## LAWN/ LANDSCAPE MAINTANENCE

### TERMS AND CONDITIONS OF SERVICE

Owner's Name & Address: «CustomerName» «AddrBlock»		Physical Address: «JobName» «ShipToAddrBlock»	
Owner's Home Phone: «Phone1»	Owner's Email: «EmailAddress»	Owner's Work Phone: «Phone2»	4/7/2016

I/WE, the Owner(s) of the premises described above authorize Merrill Services, Inc., hereinafter referred to as "Contractor", to furnish all materials and perform all lawn and/or landscape maintenance services as set forth in Exhibit(s) A, B, and C, attached hereto and incorporated herein by reference, in a good and workmanlike manner, which services shall be performed according to the terms, specifications and provisions provided herein.

#### TERMS / CHARGES / SERVICES

A. The term of the service is for 1 year beginning April 1, 2016 and ending March 31, 2017 after which it will **Automatically Renew** for another one year term, till cancellation by the owner.

B. For the term of this contract payable by the last day of each month for which service is provided. The owner will receive an invoice at the end of the month and payment is due within fifteen (15) days from the date of the invoice. Any additional or unscheduled services agreed on by owner and contractor will be billed on their normal monthly invoice, including fertilization.

C. *Details of each service can be found on Exhibits A,B,C to this Document.*

#### 1. EXHIBIT A. LAWN MAINTENANCE SERVICE PLAN Lawn Maintenance Service Plan (Exhibit A)

#### 2. EXHIBIT B. LANDSCAPE MAINTENANCE SERVICE PLAN Landscape Maintenance Service Plan (\$42.95/hr)

Monthly (most popular)     Bimonthly     Quarterly     3x per year; Spring, Summer, Fall     2x per year; Spring, Fall     Yearly, Anytime  
If desired, Landscape Service Plan Cap per visit \$ \_\_\_\_\_

#### 3. EXHIBIT C. OPTIONAL SERVICES, FERTILIZATION, PEST CONTROL, IRRIGATION, CORE AERATION, FALL LEAF REMOVAL

##### Turf Fertilizer & Weed Control Treatment Program (Pick a round option)

Rate per application, except Grub Control application round is double the rate)

Professional 6 Round     Advanced 5 Round     Basic 4 Round (See Rounds on page 5)

Organic Fertilizer Treatment Program (5/year)

Fall Core Aeration (\$10/1000 ft<sup>2</sup>)     With OverSeeding (\$6.5/1000 ft<sup>2</sup> additional)

Fall Leaf Removal (\$45/hr + \$1.37/bu removed)

Annual Mulching (estimate will be provided first prior to service)

Holiday Lighting (estimate will be provided first prior to service)

Irrigation Startup & Winterization (estimate will be provided)

Snow Removal (estimate will be provided first prior to service)

Gutter Cleaning (\$54.95/hr)     Visits (Single story only)

Lot Sweeping ( )     Weekly     Biweekly     Monthly

D. For all unpaid balance after 30 days from invoice date, a 2% monthly late fee, 24% yearly will be assessed. There will be a \$35 charge for all returned checks. For billing inquiries: (217) 298-2255 or E-Mail: [Billing@MerrillServices.com](mailto:Billing@MerrillServices.com)

E. Fuel Surcharge: The percentage amount is calculated based on the average cost of fuel that the contractor pays for the invoice period. The percentage amount is calculated by .0435% given to every cent the cost of gas per gallon is above standard of \$1.15/gal.

**Acceptance:** This Proposal/Contract is approved and accepted. I (We) understand there are no oral agreements or understandings between the parties to this agreement, not set forth herein. The written terms, provisions, plans (if any) and specifications in this Proposal/Contract constitute the entire agreement between the parties. Changes in this agreement shall be done by written change order only and with the express approval of both parties. Changes may incur additional charges.

Additional Provisions Of This Proposal/Contract Are On Page Two, And Any Attached Exhibits, And May Be Continued On Subsequent Pages (see page number below).

**ADDITIONAL PROVISIONS. Unless otherwise specified herein, the following additional provisions are expressly incorporated into this contract:**

**1. Specifications, Permits and Fees.** The work described in this Proposal/Contract shall be done according to the Lawn Maintenance Service Plan Specifications, Landscape Plant Maintenance Service Plan Specifications, and Optional Services Specifications, as applicable, as set forth in the Exhibit(s) attached hereto and incorporated herein by reference, except in the case of conflict when the provisions of this contract shall have control over the specifications set forth in said Exhibit(s). All required permits or fees will be paid for by owner and obtained by Contractor. All other charges, taxes, assessments, fees, etc., of any kind required by any governmental body, telephone, utility company or the like shall be paid for by Owner.

**2. Property Lines.** Owner is responsible to locate and inform Contractor of the location of all property lines. At Contractor's discretion, Owner may be required to provide at Owner's expense, a licensed surveyor's map of the property showing property lines.

**3. Change Orders.** Should Owner, lender, or any governmental body or inspector require any modification to the work covered under this Proposal/Contract, any cost incurred by Contractor shall be added to the contract price as extra work and Owner agrees to pay Contractor his usual and customary price for such extra work. All extra work as well as any other modifications to the original Proposal/Contract shall be specified and approved by both parties in a written change order. All change orders shall become a part of this Proposal/Contract and shall be incorporated herein.

**4. Delay.** Contractor shall not be held responsible for any damage occasioned by delays resulting from: work done by Owner's subcontractors, extra work, acts of Owner or Owner's agent including failure of Owner to make timely progress payments or payments for extra work, shortages of material and/or labor, bad weather, fire, strike, war, governmental regulations, or any other contingencies unforeseen by Contractor or beyond Contractor's reasonable control.

**5. Cleanup & Advertising.** Upon completion, and after collecting all debris and surplus material, wherever possible, Contractor will leave the property hardscape in a neat, blown clean condition. Owner grants Contractor the right to dispose of trash/debris generated from Contractor's work on the property into Owner's trash/garbage receptacles, otherwise, Owner agrees that Contractor may charge Owner a waste disposal fee, in addition to other fees set forth herein, to cover Contractor's costs in removing same. Owner further grants Contractor the right to publish the project street address on a "references" list which may be given to prospective customers. Contractor and its advertising/marketing representatives retain the right to photograph the work they have performed for the purpose of their website and/or company marketing materials, without remuneration or reimbursement to the client.

**6. Unanticipated Conditions & Concealed Damage/Acts of God.** Expense incurred because of unusual or unanticipated conditions shall be paid for by Owner at end of work (conditions such as, but not limited to, ground conditions that require fill, or unusually hard soil, rocky soil or the presence of ground water). Contractor will inform Owner of unanticipated condition(s) and concealed damage which is discovered during the course of work. Contractor shall not be responsible for any damages caused to the

property and irrigation systems or work performed by the Contractor because of the elements, acts of God, acts of third parties, including the owner or occupant or any other damages resulting from actions beyond the Contractor's control, to include act of terrorism or war. Contractor is not responsible to repair any such discovered deterioration or condition and any work done by Contractor to remedy such will only be done as extra work pursuant to a written change order.

**7. Authorization / Release For Delivery / Removal of Materials.** Owner hereby authorizes Contractor, Subcontractors, Suppliers, Delivery Companies, and/or Waste Removal Companies to enter upon Owner's property for the purpose of delivering or removing materials and/or waste from the subject property. Owner further acknowledges that due to the weight of equipment and/or materials, potential damage may occur to the driveway and/or surfaces the equipment or materials are driven or placed upon during the project. Accordingly, Owner does hereby release and hold harmless Contractor, Subcontractors, Suppliers, Delivery Companies, and/or Waste Removal Companies or any other company delivering or removing equipment, materials, or waste from any and all damage which may occur to the driveway and/or any other surfaces on the property.

**8. Insurance.** Contractor will maintain comprehensive general liability insurance insuring Contractor's liability for bodily injury, death, and property damage. Contractor will also maintain worker's compensation insurance on its employees, and require its subcontractors to similarly provide said insurance. Proof of insurance shall be provided to Owner upon request.

**9. Collection/Legal Fees.** Owner agrees to pay all collection fees and charges including but not limited to all legal and attorney fees that result should Owner default in payment of this Proposal/Contract, or otherwise be in default according to the terms contained herein.

**10. Time of The Essence.** Owner and Contractor agree that time is of the essence to this Proposal/Contract.

**11. Entire Agreement.** The Proposal/Contract, and all exhibits and attachments, if any, contains the entire agreement of the parties and shall be binding and apply to the heirs, assigns, successors, executors, and administrators of the parties hereto.

**12. Unused Material.** All unused material shall remain the property of the Contractor, who shall retain full title, ownership and right of possession of and to said materials.

**13. Cancellation.** This agreement may be cancelled either before or after commencement of the work by either party by giving thirty (30) days written notice to the other. In the event of such cancellation, Owner agrees to pay any outstanding balance owed to Contractor, and to reimburse Contractor for the cost of all materials purchased and/or ordered specifically for the job, at the delivered cost of the job. Further, Owner agrees to reimburse Contractor for any restocking or return charges incurred by Contractor in returning unused materials to any of Contractor's suppliers or materialmen.

**14. Necessity of Signature.** The Proposal/Contract is binding when the Owner's signature(s) are affixed hereto, and the Proposal/Contract is similarly signed by any of Merrill Services, Inc.'s officers, employees, or agents.

**15. Acknowledgement of Receipt of Proposal/Contract.** Owner agrees that he has read the Proposal/Contract, fully understands its provisions and had been given an exact and fully completed copy of the contract prior to signing.

## EXHIBIT A

### LAWN MAINTENANCE SPECIFICATIONS / OWNER RESPONSIBILITIES

#### PART I - LAWN MAINTENANCE SPECIFICATIONS

**A. Weekly Mowing, Edging, and Trimming:** All turf areas shall be mowed once per week from April 1 through October 31. The rest of the year mowing will be done as needed so that no more than 1/3 of the leaf blades are removed per mowing. Mowing shall be with a (rotary or mulching) mower. Mower blades will be sharp at all times to provide a high quality cut and minimize disease. Mowing height will be according to grass type and variety. In Central Illinois bluegrass & most fescues in the lawns will be cut at 3 to 3½ inches. Grass is cut at this height to encourage deeper root growth, reduce weeds in the lawn, improve overall density, and to reduce stress on the grass, reducing disease outbreaks. Clippings will be left on the lawn as long as no readily visible clumps remain on the grass surface 24 hours after mowing. Otherwise, large clumps of clippings will be distributed by mechanical blowing or collected and removed by Contractor. In the case of fungal disease outbreaks, clippings will be collected until the disease is undetectable.

All tree rings, plant beds, buildings, sidewalks, fences, driveways, parking lots, and other surfaced areas bordered by grass will be trimmed/edged. Turf around sprinkler heads will be trimmed or treated with a non-selective herbicide so as to not interfere with nor intercept the output of water. Filament line trimmers will not be used around trees and shrubs where injury to the bark of plants could occur. Isolated trees and shrubs growing in lawn areas will require mulched areas around them (minimum 2-foot diameter) to avoid bark injury from mowers and filament line trimmers and to reduce root competition from grass. Weeds in paved areas, or around a/c units, or certain fences will be controlled with non-selective herbicide. Contractor will clean all clippings from sidewalks, curbs, and roadways immediately after mowing and/or edging. Clippings will not be swept, blown, or otherwise disposed of in sewer drains.

**B. Scheduled Service Day.** Owner (residential only) will have a specific day(s) for mowing (listed on Owner's Invoice under "Scheduled Service".) Please be advised that should inclement weather (i.e., rainy days) occur on the specific mowing day(s), Contractor will attempt to resume service the following day. If however, this is not possible, Owner's service will resume on the next regular service day. Should the lawn have excessive growth during this period, additional charges will occur. Owner's service day is «c2ServiceSchedule» which is subject to change.

**C. Irrigation System:** During weekly maintenance, Contractor will note and report to Owner any symptoms of inadequate or excessive irrigation, drainage problems, etc. Repairs or system service beyond the above scope will be charged at an hourly rate per man plus parts. Contractor will notify Owner or Owner's agent, of the nature of the problem before repairs are made.

**C. Pruning:** Contractor may need to prune tree with branches lower than six feet, or trim shrubs that pose a hazard/interfere the contractor from performing this work. Contractor will do any and such work in accordance with proper horticultural practices; with notice to owner.

#### PART II – OWNER RESPONSIBILITIES

**A. Personal Items/Litter Removal:** Owner is responsible for all personal items (furniture, toys, hoses, pets, etc.). All personal items should be removed from turf and landscape areas prior to the regular scheduled day of service. Contractor is not responsible for personal items. Any hidden rocks, golf balls, etc. that lay hidden from sight in turf areas may cause damage to customer's houses and Contractor's equipment. Please check the lawn prior to the regular scheduled day of service to remove any and all such items.

**B. Postponement.** In the event Owner needs to postpone, change their weekly service in any way, or thinks the grass does not need cut, Contractor will need AT LEAST 24 HOURS VERBAL NOTICE, AND 36 HOUR E-MAIL. If no notice is given to postpone or cancel service, a \$15.00 trip charge will be incurred, if Contractor is stopped from mowing onsite.

On weeks Owner feels that the grass has not grown enough to justify cutting then Owner must call or e-mail notice of postponement. If Contractor arrives on the site and it is Contractor's opinion that cutting is not needed a \$15.00 trip charge will occur. If however postponement is made and lawn gets too tall, additional charges will be incurred due to the longer length of the grass.

**C. Change in Service Day, Meetings, or Special Event.** Contractor is glad to accommodate Special Events that Owner may be having and wishes that the lawn look extra fresh. Owner can request max three (3) times a year, for their service day be changed to a different day, other than Sunday, a \$15.00 charge per request.

**D. Request to Change Mowing Schedule / Additional Changes:** Lawns will be mowed weekly during growing season. Should Owner request an "every-other-week" schedule and the lawn gets too tall, additional charges will be incurred due to the longer length of the grass. Contractor recommends mulch mowing for a healthy lawn and to minimize waste in our landfills.

**E. Edging/Trimming:** Should Owner's sprinkler system heads be too close to curbs, sidewalks or driveways that they may be easily damaged, please let us know and we will not edge in these areas. Should Owner have smaller trees or saplings Owner does not want Contractor to trim around, please inform Contractor and/or Contractor can put a protector around such trees or plants.

**F. Irrigation:** Do not run irrigation or sprinklers for at least 24-36 hours prior to scheduled mowing days. Irrigation maintenance is not included in this agreement. It is Owner's responsibility to insure all turf sprinkler heads be properly maintained to prevent damage during mowing. Any damage to shrub risers, incurred accidentally while trimming shrubs, will be repaired promptly - report any damages immediately. Contractor assumes no responsibility for damage to turf or landscape resulting from lack of, or improper irrigation or drainage. If irrigation maintenance is required, Contractor will recommend a licensed irrigation specialist to meet with Owner to discuss the irrigation needs.

## EXHIBIT B

### LANDSCAPE MAINTENANCE SERVICE PLAN SPECIFICATIONS

#### PART I – LANDSCAPE MAINTENANCE SPECIFICATIONS

##### The Landscape Maintenance Service Plan includes doing the following:

- Prune shrubs at appropriate times; spring flowering shrubs in late spring to early summer, summer flowering shrubs in early spring or early fall, and evergreens in late spring to early summer. Prune large overgrown shrubs at any time if desired.
- Trim dead foliage from perennials after flowering period and first hard freeze.
- Divide and transplant perennials as needed to increase flowering and vigor.
- Remove weed foliage and roots; hand pull large weeds with shallow root system, spray roundup, or spray selective herbicide on deep-rooted perennial weeds.
- Weed eat or trim groundcover areas in early spring or late summer.
- Prune trees; remove dead branches, remove dangerous “V” crotch angled branches, watersprouts, and “Below graft” shoots. Our pruning capabilities are limited to 8” caliper limbs, no more than 15’ off the ground, and no power line or house interference in the limb fall zone.
- Hand water drought stressed plants if needed. Offer watering advice.
- Correct minor erosion or drainage problems; discuss major problems with owner.
- Make minor repairs to hardscape; fix heaved edging, reposition landscape rocks, check drainage systems, notify Owner of damages to irrigation heads, etc.
- Diagnose plant problems caused by insects, diseases, or physiological damage. Offer expert professional advice on solving the problem. Discuss long-term solution or prognosis.
- Identify “mystery” plants. Offer specific horticultural advice for each plant if desired.
- Diagnose problems in lawn areas; help with disease, insect or weed problems.
- Redefine bed edges. Transplant and water sod in bare areas if needed.
- Remove fallen twigs or branches. (During scheduled maintenance time only)
- Replace warranty plant material. (During scheduled maintenance time only)

##### MAINTENANCE TASKS IN WHICH LABOR IS INCLUDED IN THE HOURLY RATE BUT SUPPLIES NEEDED TO DO THE TASK COST EXTRA.

- Plant seasonal color (annuals), spring flowering bulbs, or grass seed (by request only)
- Replace out-of-warranty plant material. (by request only) (estimate may be available)
- Apply pre-emergent herbicide to landscape areas prone to annual weed infestations.
- Apply small amounts of bagged mulch, compost or topsoil to landscape areas.
- Apply 14-14-14 time-release fertilizer (3 month) to landscape areas or select plants.
- Apply any other specialized fertilizers and or products to correct plant problems & kill pests.
- Spray weeds with Quick –pro (Round-up) for fast, effective, safe elimination.
- Winterize plant material (Apply mound of mulch around sensitive plants, spray wilt-pruf)
- If you can recycle, we will move organic debris to an on-site compost pile. If not, we will haul it off. (A dump charge is applied to each bag, pick-up load, or trailer load plus hourly rate)

Unfortunately, Contractor cannot give estimates due to variability of each property, time of year, and how much of the work Owner does ahead of Contractor. In order to cover lost mobilization time and fuel expenses, our minimum charge for visiting your property is \$21. Our hourly rate in 2015 is \$42.95 per hour. (rate is subject to yearly increases) We offer an “automatic” service and Contractor will show up without Owner having to call. Due to weather conditions and not knowing how long each job will take, Contractor cannot schedule a maintenance visit in advance by calling Owner with a day or time. The following products may also be used when needed at your property; Time release fertilizer, Preen pre-emergent, Round-up weed killer, Over-the-top grass killer, mulch, and soil. These items will be billed at the current retail price. Debris haul off will be billed unless Owner has an on-site compost site for recycling.

Owner can select one of the following maintenance service plans below. Please call Contractor if you need help deciding on a plan or have a general question.

- **MONTHLY.** Great for small to large residential, most commercial, or forested landscapes with detailed planting. Recommended for landscapes with frequent weed problems. This is our most popular plan. Great if you prefer to not do very much of the work yourself. Monthly visits can also keep your bills low and keep things in tip-top shape because the work load is low each time. Weeds also find it more difficult to establish with frequent visits.
- **Bimonthly every 6-8 WEEKS.** Great for small to medium residential landscapes that have moderate to low maintenance needs. This is also recommended if you prefer to not do as much of the work yourself, but you can do some weeding.
- **4X PER YEAR; QUARTERLY.** Great for medium to small residential landscapes. Our landscape designs are geared towards this plan. With this plan, you will need to do some of the work yourself (occasional weeding, light pruning, etc)
- **3X PER YEAR; SPRING-SUMMER-FALL.** Great for medium to small residential landscapes that have lower maintenance needs. You will need to do upkeep between visits. This is good if you want us to do the major pruning and cutting back perennials that our power equipment is geared for.
- **2X PER YEAR; SPRING, FALL.** Perfect if you like to do the work yourself in between visits. This is good if you want us to do the major pruning and cutting back perennials that our power equipment is geared for. (fall and spring clean-ups)
- **Annual Time Visit.** Perfect if Owner is on a time budget but needs their landscape cleaned up every so often. Can be done anytime during the year.

# EXHIBIT C.

## OPTIONAL SERVICES, Fertilization, Pest Control, Thatch Removal, Irrigation, Core Aeration, Fall Leaf Removal

### PART I – OPTIONAL SERVICES

**A. Fertilization:** All turf areas shall be fertilized as per the applicable high/low maintenance level specification in the specifications. Complete fertilizers shall be granular in composition and contain 30% to 50% of the nitrogen in a slow or controlled release form. Fertilizing is offered as part of the four step turf program outlined below. Fertilizer will be swept off walks and drives onto lawns or beds. After fertilization, a minimum of 1 inch of water will be applied by Owner. Organic treatment is available upon request. Fertilization/Pesticide applications will be made in accordance with the rules and regulations governing use of pesticides in Illinois. Posting and notification of pesticide will be done. The pest control applicator will be operating under License# 01995465 with the State of Illinois Department of Agriculture. Expiration Date: December 31, 2016

**B. Pest Control:** Contractor shall practice Integrated Pest Management (I.P.M.) to control insects, diseases and weeds on and around perennials, ground covers, shrubs, vines, and trees based University of Illinois, recommendations. Contractor will inspect lawn areas each visit for indications of pest problems and advise Owner or representative of such problems.

Upon confirmation of a specific problem requiring treatment and Owner as agreed to have Contractor fix the specific problem, pesticides will be applied as needed on a spot treatment, whenever possible, using the least toxic, effective pesticide. All spraying of pesticides and fertilizer applications will be performed when temperatures are below 90° F and wind drift negligible. No pesticide will be applied to turf areas without the express approval of Owner. This includes weed and feed formulations. Records will be kept on pests identified and treatment(s) rendered for control.

All pest control service is in addition to the basic contract charges. The amount charged will be on a per job basis based on materials, cost, plus labor. The cost will be agreed on by Owner and Contractor prior to such service is rendered. Pesticide applications will be made in accordance with the rules and regulations governing use of pesticides in Illinois. Posting and notification of pesticide will be done. The pest control applicator will be operating under License# 01995465 with the State of Illinois Department of Agriculture. Expiration Date: December 31, 2016

**C. Thatch Removal:** Removal of thatch (a spongy, build-up of dead and living grass shoots, stems, and roots) should be considered when thatch thickness exceeds one inch. The best time for thatch removal is March through August when the turfgrass is rapidly growing.

**D. Core Aeration:** This is the mechanical removal of plugs from the lawn. Eight to ten plugs per square foot are pulled and deposited on top of the turf, breaking up over one to two weeks. This important maintenance practice encourages deeper root growth and helps maintain thatch levels in the lawn. It is important to use a machine that actually pulls a core of soil out of the ground rather than simply putting a hole in the ground. This procedure is best done in the early fall in conjunction with an application of fertilizer. This will help get nutrients to the root zone of the lawn.

### Turf Fertilization and Weed Control Programs

#### Advanced 6 Round Fertilization and Weed Control W/Grub Control

Round 1. Crabgrass Pre-Emergent w/ Fertilizer	March 1 <sup>st</sup> – April 15 <sup>th</sup>
Round 2. Broadleaf Weed Control w/ Fertilizer	April 15 <sup>th</sup> – May 31 <sup>st</sup>
Round 3. Grub Control Preventive w/ Fertilizer	June 1 <sup>st</sup> – July 15 <sup>th</sup>
Round 4. Summer Lawn Fertilizer	July 15 <sup>th</sup> – August 31 <sup>th</sup>
Round 5. Fall Broadleaf Weed Control w/ Fertilizer	September 1 <sup>st</sup> – October 15 <sup>th</sup>
Round 6. Spring Prep Lawn Fertilization	October 15 <sup>th</sup> – November 30 <sup>th</sup>



#### Standard 5 Round Fertilization and Weed Control W/Grub Control

Round 1. Crabgrass Pre-Emergent	March 1 <sup>st</sup> – April 30 <sup>th</sup>
Round 2. Broadleaf Weed Control	April 15 <sup>th</sup> – June 15 <sup>th</sup>
Round 3. Grub Control Preventive	June 1 <sup>st</sup> – July 15 <sup>th</sup>
Round 4. Summer Lawn Fertilizer	July 15 <sup>th</sup> – September 30 <sup>th</sup>
Round 5. Fall Broadleaf Weed Control w/ Fertilizer	September 1 <sup>st</sup> – November 30 <sup>th</sup>

#### Basic 4 Round Fertilization and Weed Control

Round 1. Crabgrass Pre-Emergent	March 1 <sup>st</sup> – April 30 <sup>th</sup>
Round 2. Broadleaf Weed Control	April 15 <sup>th</sup> – June 30 <sup>th</sup>
Round 3. Summer Lawn Fertilizer	July 1 <sup>st</sup> – August 31 <sup>st</sup>
Round 4. Fall Broadleaf Weed Control w/ Fertilizer	September 1 <sup>st</sup> – November 30 <sup>th</sup>

	<b>Crabgrass Pre-Emergent with Fertilizer</b> <ul style="list-style-type: none"> <li>Stops crabgrass and other annual weed grasses before it invades while offering protection throughout the season</li> <li>Feeds the lawn for a fast green-up after winter</li> <li>Builds strong, deep grass roots</li> </ul>
	<b>Broadleaf Weed Control with Fertilizer</b> <ul style="list-style-type: none"> <li>Kills Dandelions, Clover and over 200 other broadleaf weeds</li> <li>Feeds grass to crowd out future weeds</li> </ul>
	<b>Grub Control Preventative with Summer Fertilizer</b> <ul style="list-style-type: none"> <li>Controls and prevents outbreaks in grubs and other bugs</li> <li>Feeds and strengthens against heat and drought</li> <li>Applying a grub control treatment can prevent damage to your lawn</li> <li>The cost of treatment is minute compared to the cost of re-seeding or re-sodding your lawn, which can cost in the thousands to repair</li> <li>Improves your lawns ability to absorb water and nutrients</li> </ul>
	<b>Summer Lawn Fertilizer</b> <ul style="list-style-type: none"> <li>Feeds and strengthens against heat and drought, by building strong, deep roots.</li> <li>Improves your lawns ability to absorb water and nutrients.</li> </ul>
	<b>Fall Broadleaf Weed Control with Fertilizer</b> <ul style="list-style-type: none"> <li>For a weed-free lawn in the spring, weeds are addressed aggressively in this application so they won't be the first to pop up in the spring.</li> <li>Provides nutrients to help repair damage from summer heat, drought, and activity.</li> </ul>
	<b>Spring Prep Lawn Fertilization</b> <ul style="list-style-type: none"> <li>The most important application for your lawn!</li> <li>Specially blended to prepare and protect your lawn for winter dormancy</li> <li>Feeds to build strong, deep roots with iron for a thicker, greener lawn next spring</li> <li>Promotes resistance to disease while building carbohydrates for dormant hardiness</li> <li>Provides a feeding of fertilizer to help improve the color, density, and uniformity of the lawn</li> </ul>

**E. Irrigation System Startup, Winterization, & Irrigation Systems:**

Annual Spring Irrigation Start-Up

1. Check performance of all valves and sprinkler heads and clean out debris.
2. Run system to check irrigation coverage.
3. Test for leaks.
4. Reprogram irrigation controller.

Annual Winterization:

1. Clear all irrigation lines (blow-out with air-compressor).
2. Winterize backflow prevention assembly device (or removal).
3. Deactivate irrigation controller.

Contractor may be required to inspect and test all components and zones in the irrigation system monthly and shall reset zone times according to seasonal changes. Minor adjustments and repairs such as head/emitter cleaning replacement, filter cleaning, small leaks, and minor timer adjustments shall be made by Contractor, with Owner paying for parts. Once a year, Contractor will recalibrate each zone following Cooperative Extension Service recommendations. During weekly maintenance, Contractor will note and report to Owner any symptoms of inadequate or excessive irrigation, drainage problems, etc. Repairs or system service beyond the above scope will be charged at an hourly rate per man plus parts. Contractor will notify the Owner or Owner's agent, of the nature of the problem before repairs are made.

**F. Weeding of Bedding Areas:** Should Owner request the beds be weeded, let Contractor know whether or not Owner has herbs (such as catnip, etc.), or other special plants Owner does not want pulled. Certain plants can easily be mistaken for weeds and if Contractor is not informed otherwise, they will be removed, unless marked by Owner.

**G. Fall Leaf Removal:** In the fall the leaves can be picked up by Contractor. Contractor will pick up the leaves out of the lawn during the normal mowing, and blow the leaves out of flower beds (when needed) during the fall season. More detail about this service will be on Owner's invoice approaching the fall season.

**H. Mulching:** All mulched areas can be replenished once a year during the spring months (Mar. - Jun.) with (cypress or Premium Shredded Hardwood Mulch ). "Alternative" mulches (pine bark, pine needles, recycled, etc.) could be considered. Mulch should be maintained at a depth of not less than 2-inches and not more than 4-inches. All curb, roadway and bed line edges can be trenched to help contain the applied mulch. Mulch will be billed per cubic yard, plus labor; contractor can provide the owner with an estimate.

**I. Pruning:** Shrubs will be pruned with electric or gasoline powered sheers as needed to provide an informal shape, fullness, and bloom. Tree pruning will be done once (1) per year and is limited to branches below Twelve (12) feet in height. The contractor will remove all cuttings. No trees under utility lines will be pruned and no pruning will be done during or immediately following growth flushes. Branches will be pruned just outside the branch collar. Pruning paint will not be applied. Sucker growth will be removed by hand from the base of trees. No herbicides will be used for this purpose.

**J. Other Accessorial Services Available:** (*Priced by Contractor on a per job basis:*)

- Landscape additions/renovations/transplanting. If necessary, transplantation of existing trees will be accomplished during January/February for dormant species.
- Plant replacement not attributed to Contractor negligence.
- Turf replacement.
  - Seeding
  - Sodding
- Spring and Fall cleanup
- Tree Trimming or Removal
- Shrub Trimming or Removal
- Application of plant growth regulators.
- General hauling.
- Interior plant maintenance.
- Snow Removal